KEEP IT SIMPLE
FINANCIAL PLANNING

Pre-Financial Fact Finder Document Checklist

Please use this list to gather the following documents in preparation for completing your Financial Fact Finder. You will be receiving your Financial Fact Finder to complete by email approximately 24 - 48 hours after you have signed your Service Agreement.

1. **Current Income**
    1. Most recent paystub
    2. Last year's final paystub
2. **Insurance**
    1. Life insurance policies
    2. Disability insurance
    3. Long-term care policies
    4. Auto/Homeowners policies
    5. Umbrella insurance policy
3. **Assets**
    1. Investments - Copies of Most Recent Statements From
        1. 401(k)'s/403(b)'s/457/TSP
        2. IRA's
        3. Other company plans
        4. Brokerage accounts
    2. Sources of Retirement Income
        1. Pension Estimates
        2. Most recent Social Security statement and earnings history. (You may need to sign up for an account as SSA.gov)
    3. Savings
        1. Bank/Checking account balances
4. **Legal**
    1. Copy of Will/Trust
5. **Taxes**
    1. PDF copy of most recent tax return
6. **Debt**
    1. Mortgage, auto, credit card, HELOC, etc.
        1. Current Balance
        2. Mostly Payment
        3. Interest Rate
        4. Yrs. Remaining

**If you only have these documents in paper form, and you own an iPhone, there is an app called "Notes" that has a feature you can use to scan and turn the documents into PDF.

Please see this link for a demonstration: https://www.macworld.com/article/3390539/how-to-scan-documents-and-make-pdfs-using-notes-on-your-iphone-or-ipad.html